

ANDREW J. BROWN ACADEMY

2012-2013 Performance Analysis

Core Question 3: Is the school meeting its operations and access obligations?

3.1. Has the school satisfactorily completed all of its organizational and governance obligations?	
STANDARD	School has substantially completed all of its organizational and governance obligations as specified in the Compliance and Governance Handbook, including: a) maintenance of adequate “compliance and governance binder” containing all required documents; b) completion of criminal background checks on all Board members; c) transparency of meetings and decision-making in accordance with open meetings obligations; d) maintenance of adequate Board minutes. Any concerns are minor and the school presents a credible plan to address them.

2012-13 Performance: Meets Standard

Andrew J. Brown Academy, with the assistance of National Heritage Academies, routinely completed its organizational and governance obligations and fulfilled its reporting requirements to the Mayor’s Office. National Heritage Academies, the school’s EMO, was responsible for the submission of all compliance documentation and did so effectively with documents often submitted before the required due date.

The school routinely documented that background checks were conducted for all board members, sent the required information to the Mayor’s Office and complied with Indiana Open Door Law. Meetings were publicly posted and minutes were submitted in a timely manner along with other required documentation. Board meeting changes and updates were sent along with notices of changes in meetings were sent to the Mayor’s Office in a timely manner. Per the 2011-12 Accountability Report, the school has provided greater detail in the meeting minutes and the introduction of the School Performance Dashboard Suite has assisted the board in tracking school performance goals and objectives. Nonetheless, the minutes reflecting the Principal Leadership Report could have gone into greater detail as the discussion during the report involved critical areas such as academic and school operations. Accordingly, for the 2012-13 school year, Andrew J. Brown Academy met standard on this Mayor’s Performance Framework indicator.

3.2. Is the school's physical plant safe and conducive to learning?	
STANDARD	Significant health and safety code requirements are being met AND the facility generally provides a safe environment that is conducive to learning, based on conditions such as: a design well-suited to meet the curricular and social needs of its students, faculty, and community members; a size appropriate for the enrollment and student-teacher ratios in each class; good maintenance and security; well-maintained equipment and furniture that match the educational needs of the students; and accessibility to all students.

2012-13 Performance: **Meets Standard**

The Andrew J. Brown Academy facility met all health and safety code requirements while providing a safe environment conducive to learning. The facility met the curricular and social needs of the students and is accessible to all people, including those with physical disabilities. The facility was secure and visitation was properly monitored via a LobbyGuard system that required all visitors to check-in. Accordingly, for the 2012-13 school year, Andrew J. Brown Academy **met standard** on this Mayor's Performance Framework indicator.

3.3. Has the school established and implemented a fair and appropriate pupil enrollment process?	
STANDARD	The school's enrollment process complies with applicable law; there are minimal documented parent complaints suggesting that it is not being implemented fairly or appropriately; AND the school has engaged in outreach to students throughout the community.

2012-13 Performance: **Meets Standard**

Andrew J. Brown Academy **met standard** because the school engaged in community outreach to achieve its enrollment goal. The school's admission and enrollment practices met the requirements of Indiana's charter school law, and there were minimal parent complaints regarding the school's enrollment practices.

3.4. Is the school properly maintaining special education files for its special needs students?	
STANDARD	The school is fulfilling its legal obligations regarding special-needs students, as indicated by conditions such as the following: individualized education plans are up-to-date, student evaluations or re-evaluations have occurred within the appropriate timeframe, files contain the relevant required information, such as, file log sheet, parent consent form, documentation of case conference notification to parents and other conference participants and signatures of attendees at case conferences.

Not Evaluated. Andrew J. Academy Brown Academy was not evaluated on this indicator for 2012-13.

3.5. Is the school fulfilling its legal obligations related to access and services to English as a Second Language (ESL) students?	
STANDARD	The school is fulfilling its legal obligations regarding ESL students, as indicated by conditions such as the following: appropriate staff have a clear understanding of current legislation, research and effective practices relating to the provision of ESL services; relationships with students, parents, and external providers that are well-managed and comply with law and regulation.

Not Evaluated. Andrew J. Brown Academy was not evaluated on this indicator for 2012-13.